



University of California, Irvine

NOMINATION OF Ph.D. QUALIFYING EXAMINATION COMMITTEE

This form should be submitted to your department at least two weeks before your qualifying examination. You will be notified if there are any problems with your proposed committee.

Name: \_\_\_\_\_ Dept/Prog: \_\_\_\_\_

Student ID #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Exam Date: \_\_\_\_\_ Dissertation Title: \_\_\_\_\_

Guidelines for Committee Membership

- This committee must consist of at least 5 members who all hold a PhD.
➤ At least 3 members or the majority of the committee, including the Chair, must hold a tenure track faculty appointment within your home department.
➤ At least 1 member must hold a position at UCI outside of your home department. Please verify that the outside member does not have a primary or joint appointment with your home department.
➤ Only one exception request will be considered for a General Member. Exceptions could include a professor from outside of the University or an adjunct professor serving on the committee. In the case of an exception request, the department must turn in an exception memo and a copy of the professor's CV with this form in order to get this approved.
➤ Please note that some departments/programs have additional guidelines. Please refer to your department/program website or handbook for more information.

This student's proposed committee is as follows (please print or type):

Name

Department

Chair: \_\_\_\_\_

General Member: \_\_\_\_\_

General Member: \_\_\_\_\_

General Member: \_\_\_\_\_

Outside Member: \_\_\_\_\_

Has a conflict of interest been identified (refer to page 3 on PhD Form I for more information)? Yes No

Oversight Member (if applicable): \_\_\_\_\_

Verified by (please sign):

Student Date Associate Dean, HSSoE Date

Student's Faculty Advisor Date Dean, Graduate Division Date

Department Chair/Graduate Advisor Date