Job Opportunity: ENGINEERING INTERN
$14.24 - $17.31 per hour, 15-25 hours per week

Are you energetic, motivated, and creative and have a desire to make a difference?
If yes, Laguna Niguel is the place for you.

Laguna Niguel is premier master-planned community located in South Orange County, minutes away from California’s beautiful beaches and pristine coastline. Laguna Niguel is a thriving business-friendly and family orientated community that enjoys an exceptional quality of life. We are looking for a unique and special individual to join our City team as an Engineering Intern in the Public Works Department. Schedule and work hours may vary based on the needs of the City and your school schedule. Apply immediately; open until filled.

PRIMARY FUNCTION:
This position will perform a variety of duties to support the Public Works Department, which include but are not limited to: assist staff with research, projects and reports; provide verbal and/or written information in response to inquiries and requests from the public; perform minor field inspections; conduct traffic and engineering surveys; and collect data and prepare visual aids such as slide presentations, photo images, charts and graphs. The Engineering Intern will complete minor as-built drafting assignments, scan records into the Document Imaging Management System and create maps and edits in the City’s GIS layers and databases.

QUALIFICATIONS:
- Junior or higher student from an accredited college/university majoring in Civil Engineering or a closely related field.
- Good technical background and proficient computer skills
- Possess a valid California Driver’s License.

APPLICATION PROCEDURE:
A required City application form can be found online at the City’s website at www.cityoflagunaniguel.org; or by calling (949) 362-4300. Applications must be filled out completely and show that the minimum qualifications are met. Completed applications should be submitted online, emailed to Hresources@cityoflagunaniguel.org, or in person to Human Resources at City Hall (30111 Crown Valley Parkway, Laguna Niguel). Based upon information
presented on the applications, those applicants possessing the most suitable qualifications will be requested to continue in the recruitment process. All applicants will be notified by email of the results of the selection.

**SPECIAL NOTICE:**
The City of Laguna Niguel recruits and hires without regard to race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age (40 or older), disability or genetic information.

The Immigration Reform and Control Act of 1986 requires that you must be a U.S. citizen or an alien lawfully authorized to work in the United States to be eligible for hire.

This job bulletin does not constitute an exceptional or implied contract and provisions contain herein may be modified or revoked at any time without prior notice or agreement.

The City of Laguna Niguel is a Drug Free Workplace, and complies with Federal Law; therefore the City prohibits the use of cannabis, including medicinal use, and all illegal drugs by employees and prospective workers.

**Note:** Offers of employment are conditional upon successful completion of a job-related physical examination including drug screen.