

A large, light blue, multi-lobed circular graphic with a white center, resembling a stylized sun or a flower, is centered on the page. The background is a solid dark blue.

UCI

**Bright Past.
Brilliant Future.**

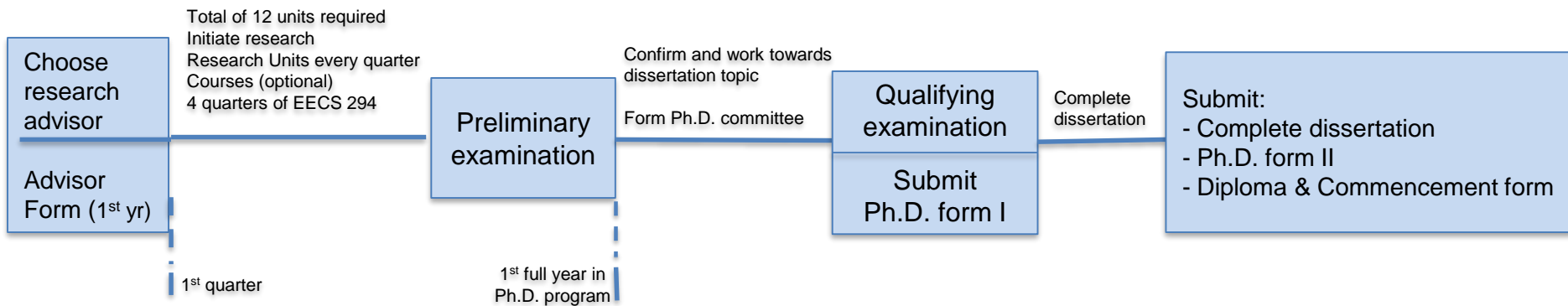
EECS New Ph.D. Student Orientation

September 26, 2017



Welcome to the
Samueli School of
Engineering
Electrical Engineering
and
Computer Science

Roadmap to Ph.D.



Ph. D. Faculty Research Advisor

- Ph.D. Faculty Research Advisor Verification Form

http://www.eng.uci.edu/files/Ph.D.%20Research%20Advisor%20Verification%20Form_3.pdf

Courses

- **12 units are required each quarter**
- **EECS 294 (Required)** : students enroll in 1 unit course for four quarters
- EECS299 Individual Research: Students can choose between 1-16 variable units. Students should sign up for these units if they are conducting individual research under a faculty instructor.
- EECS297 PhD Thesis Research: Students can choose between 1-16 variable units. Students should sign up for these units if they are conducting PhD thesis/dissertation research under a faculty advisor. (taken after you have passed your Qualifying Exam)
- EECS293 PhD Prelim Exam Preparation: Students can choose between 1-8 variable units. This is a filler course used to assist PhD students in maintaining the 12 unit per quarter minimum. Please note that 8 units is the maximum number you can use as "filler" for the entirety of your graduate career. Your other units are expected to be legitimate courses, seminars, research units, etc.
- Courses (optional) : consult with your advisor about which courses are beneficial for your research.

EECS Distinguish Lecturer Series EECS 294

- 4 quarters of 1 unit of EECS 294 (Required. Plan in advance)
- Seminars held every 1st and 3rd Friday of the month
- Required to attend all 5 seminars
- 5 online multiply choice quiz (must pass 3 of the 5 quizzes)

Please check website for more information

<http://engineering.uci.edu/dept/eecs/colloquium>

Ph.D. Prelim Exam

- Consists of a written and an oral examination
- The exam is offered Fall and Spring Quarter
- **Can be taken only twice**
- **PhD student who have a MS degree:** Must pass the exam by the end of the 1st full year of their Ph.D. studies. **Required** to take the exam each quarter that it is offered
- **PhD students who do not have a MS degree:** Must pass the exam by the end of the 2nd full year of their Ph.D. studies
- Failure to take the exam first time: forfeit the exam and change the student's status to "not making satisfactory progress"
- Failure to take the exam or not passing the exam the next time offered: will change the status to "not in good academic standing" leading to academic disqualification

Prelim Dates

CPE

http://engineering.uci.edu/dept/eecs/graduate/roadmap_phd/prelim_cpe1

- Date: Monday, November 6, 2017
- Time: 1:00 PM – 5:00 PM
- Location: CALIT2 Room 3008

EE- Circuits and Devices

http://engineering.uci.edu/dept/eecs/graduate/roadmap_phd/prelim_ee_cd

- Date: Monday, November 6, 2017
- Time: 1:00 PM – 5:00PM
- Location: Engineering Hall 2430 (The Harut Barsamian Colloquia)

EE- Systems

http://engineering.uci.edu/dept/eecs/graduate/roadmap_phd/prelim_ee_systems

- Date: Wednesday, November 1, 2017
- Time: 12:00 PM - 4:00PM
- Location: Engineering Hall 2430 (The Harut Barsamian Colloquia)

How to

- Find an Advisor and research topic
- Changing Advisors
- Financial Support

PhD Qualifying Exam

- Set your dissertation topic and completed most of the initial research
- Form your Candidacy Committee, which comprises 5 U.C. Academic Senate members. This committee must include:
 1. Chair: Usually your research advisor. The Chair must be a faculty member of the EECS Department.
 2. General Members: At least 2 other EECS faculty members.
 3. Outside Member: Must be a U.C. Irvine faculty member not from EECS.
- Submit the [nomination form](#) of your committee to Amy Pham (at least **two weeks** before the date of the Ph.D. qualifying examination).
- You must fill out the [Ph.D. Form](#) before your exam begins.
- Non-resident students who have passed the Qualifying Examination are eligible for a 100% reduction in their non-resident supplemental tuition for **3 years**.

Completion of Dissertation

- Form your Doctoral Committee, which comprises 3 U.C. Academic Senate members.
- Decide a time and place for your defense, when your doctoral committee members are available.
- Inform EECS graduate office, Amy Pham, in EH 2201 the time and place with a copy of your abstract (one paragraph describing your presentation) at least one week before the date of your defense.
- Defend your dissertation and fill out the [Ph.D. Form II.](#)
- The Standards and Procedures Manual for writing and submitting thesis/dissertations is available at: <http://special.lib.uci.edu/>

Part-time vs Filing Fee

Part-Time Study

- Part-time enrollment at the graduate level during the academic year as enrollment in 1-8 units, including enrollment in Academic English classes.
- If you wish to go part-time (Master's students only), you must fill out the Part-time Petition, located at Graduate Division Forms, and turn it into your Graduate Coordinator (Amy). Please note although you may have indicated on your graduate admission application that you plan to enroll part-time, you will not be considered for part-time status unless this form is submitted.

Filing-Fee

- Filing fees applies to students who have completed all requirements for a terminal Master's degree or a Doctoral degree and are ready for the formal submission of their thesis or dissertation, or the final, formal examination. The filing fee status can be used for **one quarter only** during the student's entire graduate training. Students applying for Filing Fee status must have been registered in the preceding academic session. A filing fee will not be accepted immediately following an academic leave of absence
- You must fill out the Filing Fee Petition, located at Graduate Division Forms, and turn it into your Graduate Coordinator (Amy). Filing Fee students may not be enrolled in units. You will not be considered for Filing Fee status unless this form is submitted.
- International students can only apply for Part-time or Filing Fee status in the quarter your degree is being conferred. Additional forms are required for the International Center

Important URLs

EECS Website:

<http://www.eng.uci.edu/dept/eecs/graduate>

Information about degree requirements, degree progression, policies and procedures.

School of Engineering website:

<http://www.eng.uci.edu/current/graduate>

Engineering Student Handbook, Deadlines, forms, Policy procedures and Resources

Graduate Division Forms Website:

<http://www.grad.uci.edu/forms/index.html>

Almost every form you'll ever need including Advancements, Petitions, etc. Included at <http://www.grad.uci.edu> are important dates, deadlines, and other information.

International Center Website:

<http://www.ic.uci.edu/>

Visa information, OPT/CPT Forms and other important information.

Registrar Website:

<http://www.reg.uci.edu/>

How to register, enrollment issues, tuition and fees, and other account information.

Office Hours

Filippo Capolino

Graduate Advisor

Wednesdays: 2:00PM – 3:00PM

EECS 2217

f.capolino@uci.edu

Amy Pham

Graduate Program Coordinator

Business hours: M-F 8:00AM-5:00PM

Office hours Tuesdays: 9:00 AM-11:00AM Wednesdays 1:30 PM -3:30PM

amy.pham@uci.edu

Jean Bennett

Director

Graduate Student Affairs, School of Engineering

Business hours: M-F: 9:00AM-4:00PM, Closed 12:00PM-1:00PM

jean.bennett@uci.edu

Email for appointment: gradengr@uci.edu