The Henry Samueli School of Engineering  
Faculty Meeting  
January 22, 2004  
11:00 AM — 1:00 PM


Also Present: Beth Harnick-Shapiro, Stacia Herold, Janice Holstein, Gloria Pai, Lisa Rehbaum, John Romine

There was no Agenda for the Faculty Meeting other than the visit from Chancellor Ralph J. Cicerone and Executive Vice Chancellor Michael Gottfredson.

The following letter was sent to the Chancellor and the Executive Vice Chancellor prior to the meeting:

Date: January 20, 2004

To: Chancellor Ralph Cicerone  
   Executive Vice-Chancellor Michael Gottfredson

From: Derek Dunn-Rankin, Faculty Chair  
on behalf of the Faculty of the Henry Samueli School of Engineering

Subject: Address to the HSSoE Faculty on January 22nd

With all apologies for the short notice, I would like to relay the HSSoE faculty’s appreciation for your taking some time to speak to us regarding your view of the future of UCI and our School’s role in it. Because the near future appears to be particularly dire in budgetary terms, rather than provide a list of questions on topics fairly specific to the HSSoE (questions that the simple answer of more money might address), we would instead appreciate a conversation centered on your high-level vision for the campus and our School, particularly in light of the near term challenges we will be facing.

It would be interesting to gain some insights on how the UC approaches a new State administration and how it will learn to operate under the new parameters accompanying the recent regime change. We are looking for silver linings, mechanisms to maintain high morale, and whenever possible, opportunities created by the extreme budget situation that UCI might take advantage of because of its relative youth, creativity, and energy. Perhaps
there are entrepreneurial opportunities for working with the local community that the budget situation can engender.

We are very much interested in your guidance on how we can continue to approach our long term goals under short term stresses. Above all, we are interested in your view on how to maintain and improve quality (particularly in science and engineering). For example, a discussion of the strategies envisioned to increase the graduate student to undergraduate student ratio despite the fiscal message from the Governor that graduate students fees are to increase out of proportion to undergraduate fees would be useful. Included in this discussion might be how you see the cost of graduate education across the campus impacting UCI in general and the larger graduate student units like engineering in particular.

If possible, you might consider commenting on the approaches UCI is taking to increase administrative efficiency. For example, the volume of paper created during catalog revisions and the like seem to be candidates for automation and e-business. If there are any connections between academic scheduling and the efficient use of the campus, we would appreciate hearing your views on them (e.g., the rumors of a full summer session or changing the class scheduling to more fully utilize classrooms).

Again, we would all enjoy hearing a high level view of issues that we often miss seeing from within the trenches of the academic enterprise. Please join us before your address for a short informal gathering with coffee among the faculty. It is a nice chance for some individual conversations to help you get warmed up.

11:00 — 11:30 Reception

11:30 Welcome Professor Derek Dunn-Rankin, Faculty Chair, introduces Chancellor Cicerone and Executive Vice Chancellor Gottfredson and thanks them for attending the The Henry Samueli School of Engineering Faculty Meeting. The following was sent to the Chancellor and EVC prior to the meeting:

11:25 General Discussion: The Chancellor, the EVC and the HSSoE Faculty discussed several topics including:

1) Cal-(IT)2 and the recruitment of Dr. Albert Yee as Director.
2) Budget challenges for 2004-05 including an update on the proposal to increase student fees and the elimination of funding for student outreach programs.
3) Upcoming Bond issue and the Campus Capital Projects Program which includes plans for a new Engineering building and the challenges facing HSSoE currently with regards to space.
4) Need to increase the number and quality of the students in our graduate programs.
5) Growth of the HSSoE including number of Faculty FTE allocated for recruitment (largest number allocated to any unit three years in a row), the number and quality of graduate students in HSSoE is largest on campus, notable how much of a leadership role the HSSoE Faculty have taken on campus.
6) The need to increase the level of staff support to enable faculty to focus less on administrative tasks and more on instruction and research goals. The Administration will work with the Dean of HSSoE and the Faculty should work with the Dean on this issue.
7) Need to continue to increase the visibility and reputation of UC Irvine nationally and internationally although increasingly the top universities in the nation begin to think highly of UCI and use our accomplishments to developing some of their own new directions. Certain aspects of UCI and HSSoE
are a well kept secret and we need to work together to get the facts out about our programs, faculty and students to the public.

1:00 Meeting Adjourned