Here is info regarding the internship course and criteria. Overall, to be approved for internship credit, some aspect of the internship must be technical/engineering in nature.

## Course Info

- 1. Department & Number is ENGR 195
- 2. Title is INTERNSHIP
- 3. If in summer session, sign up for SS10WK
- 4. in regular school year or summer session, sign up for 1 unit of credit with the P/NP grading option
- 5. Faculty Sponsor is John LaRue
- 6. Faculty UCInetID is JCLARUE
- 7. Obtain signature from Professor LaRue
- 8. Return form to Summer Session Office.

## Criteria required before obtaining approval to sign up for the course.

- 1. Provide Name and address for company and primary activity at this company
- 2. Name and contact info for immediate supervisor
- 3. Ask immediate supervisor to email Robin Jeffers at <<u>jeffers@UCI.EDU</u>> and John LaRue <<u>jclarue@uci.edu</u>> stating that your internship will have a technical or engineering component or aspect, and that:
  - a) your manager will allow you to submit a three to four page technical report at the end of course term or internship--whichever comes first, and
  - b) That at the end of the course term or internship, whichever comes first, your manager will provide a brief assessment regarding your performance as an intern to Robin Jeffers and John LaRue. Please ask your manager to also let us know, in that response if s/he sees any gaps in our program prep that would have been helpful to you in the performance of your internship.

## Criteria Required to Complete the Course

1. Submission of a three or four page paper describing the technical aspect of the internship.

## **NOTE TO STUDENT:**

If your work will extend beyond the 10 week session, go to the International Center to ask for a CPT extension until the beginning of the next quarter.