EECS New Graduate Student Orientation
Welcome to the Samueli School of Engineering
Electrical Engineering and Computer Science

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Agenda

• 11:00AM    PhD requirements
  Prof. Capolino

• 11:30pm    Question and Answers
  Prof. Aparna Chandramowlishwaran, Staff, PhD student Panel

• 12:00pm    Lunch
Related Departments

EECS Department
Dr. Filippo Capolino
Amy Pham

Graduate Division

Graduate Student Affairs
Dr. Lee Swindlehurst
Jean Bennett

International Center
Roadmap to Ph.D.

1. Choose research advisor
   - 1st quarter
   - Advisor Form (1st yr)

2. Courses (optional)
   - 4 quarters of EECS 294

3. Preliminary examination
   - 1st full year in Ph.D. program

4. Qualifying examination
   - Form Ph.D. committee

5. Submit Ph.D. form I

6. Submit:
   - Complete dissertation
   - Ph.D. form II
   - Diploma & Commencement form

7. Complete dissertation

Initiate research. Choose dissertation topic
Ph. D. Faculty Research Advisor

• Ph.D. Faculty Research Advisor Verification Form

http://www.eng.uci.edu/files/Ph.D.%20Research%20Advisor%20Verification%20Form_3.pdf
Course

• 12 units are required each quarter

• EECS 294 (Required): students enroll in 1 unit course for four quarters

• EECS297 PhD Thesis Research: Students can choose between 1-16 variable units/quarter. Students should sign up for these units if they are conducting PhD thesis/dissertation research under a faculty advisor.

• EECS299 Individual Research: Students can choose between 1-16 variable units/quarter. Students should sign up for these units if they are conducting individual research under a faculty instructor.

• EECS293 PhD Prelim Exam Preparation: Students can choose between 1-8 variable units. This is a “filler” course used to assist PhD students in maintaining the 12 unit per quarter minimum. Please note that 8 units is the maximum number you can use as "filler" for the entirety of your graduate career. Your other units are expected to be legitimate courses, seminars, research units, etc.

• Courses (optional)
EECS Distinguish Lecturer Series
EECS 294

- 4 quarters of 1 unit of EECS 294
- Seminars held every 1st Friday of the month
- Required to attend all 3 seminars
- Online multiply choice test

Please check website for more information
Ph.D. Prelim Exam

- Consists of a written and an oral examination
- The exam is offered Fall and Spring Quarter
- Can be taken only twice. Must pass the exam by the end of the 1st full year of their Ph.D. studies
- **Required** to take the exam each quarter that it is offered
- Failure to take the exam first time: forfeit the exam and change the student's status to "not making satisfactory progress"
- Failure to take the exam or not passing the exam the next time offered: will change the status to "not in good academic standing" leading to academic disqualification
How to

• Find an Advisor and research topic
• Change Advisors
• Financial Support
PhD Qualifying Exam

• Set your dissertation topic and completed most of the initial research
• Form your Candidacy Committee, which comprises 5 U.C. Academic Senate members. This committee must include:

  1. Chair: Usually your research advisor. The Chair must be a faculty member of the EECS Department.
  2. General Members: At least 2 other EECS faculty members.
  3. Outside Member: Must be a U.C. Irvine faculty member not from EECS.

• Submit the nomination form of your committee to Amy Pham (at least two weeks before the date of the Ph.D. qualifying examination.
• You must fill out the Ph.D. Form I before your exam begins.
• Non-resident students who have passed the Qualifying Examination are eligible for a 100% reduction in their non-resident supplemental tuition for 3 years.
Completion of Dissertation

- Form your Doctoral Committee, which comprises 3 U.C. Academic Senate members.
- Decide a time and place for your defense, when your doctoral committee members are available.
- Inform EECS graduate office, Amy Pham, in EH 2201 the time and place with a copy of your abstract (one paragraph describing your presentation) at least one week before the date of your defense.
- Defend your dissertation and fill out the **Ph.D. Form II**.
EECS Website:
http://www.eng.uci.edu/dept/eecs/graduate
Information about degree requirements, degree progression, policies and procedures.

School of Engineering website:
http://www.eng.uci.edu/current/graduate
Engineering Student Handbook, Deadlines, forms, Policy procedures and Resources

Graduate Division Forms Website:
http://www.grad.uci.edu/forms/index.html
Almost every form you’ll ever need including Advancements, Petitions, etc. Included at http://www.grad.uci.edu are important dates, deadlines, and other information.

International Center Website:
http://www.ic.uci.edu/
Visa information, OPT/CPT Forms and other important information.

Registrar Website:
http://www.reg.uci.edu/
How to register, enrollment issues, tuition and fees, and other account information.
Office Hours

Filippo Capolino
Graduate Advisor
Thursdays: 2:00PM – 3:00PM
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Amy Pham
Graduate Program Coordinator
Business hours: M-F 8:00AM-5:00PM
Office hours Mondays & Tuesdays: 9:00 AM-11:00AM Wednesdays & Thursdays1:30 PM -3:30PM
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